



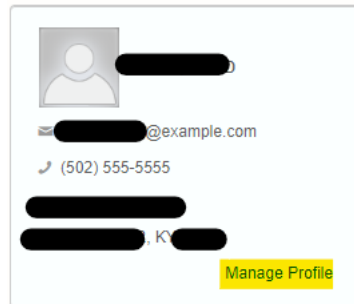
[www.kbn.ky.gov](http://www.kbn.ky.gov)

## APRN – NATIONAL CERTIFICATION UPDATE

In order to update national certification on file with KBN, you will do so through your Kentucky Board of Nursing (KBN) Nurse Portal account.

Please note, the Kentucky Board of Nursing Nurse Portal works best on Windows desktop PC or laptop in Chrome or Microsoft Edge. **Mobile devices are not supported** (for example: phones, iPads, tablets).

- Log in to your KBN Nurse Portal account.
  - <https://kybn.boardsfnursing.org/kybn>
- Select Manage Profile
  - This is located on the upper left corner of the Nurse Portal Dashboard.



- Select APRN National Certification:

### Manage Profile

Demographics Update
Education
Employment
APRN National Certification
Prescriptive Authority CAPA NS/CS
Account Management
Manage payments

- APRN National Certification
  - Update Expiration Date.
  - Upload copy of updated National Certification
    - Select Save and Return to Dashboard.

**ⓘ** If you have proof of recertification you may fill in the fields below and upload your updated national certification.

### APRN National Certification (Verified)

Update your National Certification

License Type (required)

Certification Exam Agencies (required)

Certification Exam Name (required)

Certification Number (required)

Original Issuance Date (required)

Current Issue Date

Expiration Date (required)

Supporting Documents (required)

**+Add**